

MARSHALL COUNTY SCHOOL SYSTEM

Administrative Procedures

3.6

Effective Date: 8/03/09

Revised Date:

Section: Support Services

Subject: Transportation Request

Related Policy:

3.402 Special Use of School Vehicles

I. DEFINITIONS

II. PROCEDURES

The transportation department is requiring that all transportation requests be sent in at least five days prior to the trip. We understand there will be unforeseen trips that will occur, but please follow procedure on all scheduled events.

III. ATTACHMENTS

Signature on File

Jacob Sorrells, Director of Schools